



SUBORDINATION REQUEST REQUIREMENTS

tel: 503.220.2592
TF: 800.942.9408

fax: 503.228.6770
www.trailheadcu.org

Documents necessary for subordination determination are:

1. Uniform Residential Loan Application (1003)
2. Uniform Underwriting and Transmittal Summary (1008)
3. Copy of Appraisal or Electronic Valuation
4. Copy of Preliminary Title Insurance
5. Copy of credit report
6. Subordination instructions (including the accurate name of first mortgage lender)

•\$150 fee is charged to the member to subordinate our lien. This fee is collected directly from the member's account and is not handled through escrow. The funds will need to be collected before the subordination can be completed.

•We use Stevens-Ness Form #908 Subordination Agreement.

All requests for subordination must be emailed to info@trailheadcu.org.

Thank you,

Trailhead Federal Credit Union
221 NW Second Avenue, Suite 100
Portland OR 97209

Ph: 503-220-2592
Fax: 503-228-6770